
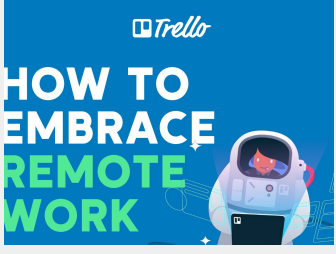





#VirtualCollaborate resource list

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| <p>1. <u>Remote Working</u></p> | |
| <p><u>Zooming into Remote Work: A Virtual Conversation</u> Tsedal Neeley Harvard Business School March 11 2020 https://t.co/8M1Sv6Cpz6?amp=1</p> |  |
| <p><i>How to Embrace Remote Work</i> Leah Ryder and Lauren Moon Trello March 2020 https://info.trello.com/hubfs/How_To_Embrace_Remote_Work_Trello_Ultimate_Guide.pdf</p> |  |
| <p><i>How to Stay Connected During Self Isolation</i> Sam Bradd DrawingChange.com March 2020 https://drawingchange.com/how-to-stay-connected-during-self-isolation-covid-19/</p> <p><i>A Comprehensive list of tips and tools and examples for event organizers during the Coronavirus outbreak</i> David Spinx CMX March 2020 https://cmxhub.com/a-comprehensive-list-of-tips-tools-and-examples-for-event-organizers-during-the-coronavirus-outbreak/</p> |  |

Toward a New Normal? Rethinking the place of face to face meetings in a challenged world: options and opportunities

Phil Hadridge

Linkedin

10 March 2020

<https://www.linkedin.com/pulse/toward-new-normal-rethinking-place-face-meetings-world-phil-hadridge/>



Coronavirus Could Force Teams to Work Remotely

Heidi K. Gardner and Ivan Matviak

Harvard Business Review

5 March 2020

<https://hbr.org/2020/03/coronavirus-could-force-teams-to-work-remotely?ab=hero-main-image>

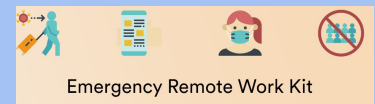


Emergency Remote Work Kit

Remote Tools

March 2020

<https://www.remote.tools/coronavirus-remote-work-kit>



How Coronavirus Is Creating A Watershed Moment For Remote Work

William Arruda

Forbes.com

1 March 2020

<https://www.forbes.com/sites/williamarruda/2020/03/01/how-coronavirus-is-creating-a-watershed-moment-for-remote-work/#576dcc0d2f9a>



Managing virtual teams and (increasingly) staff that work from home

Will Allen & Margaret Kilvington

Learning for Sustainability

March 17 2020

<https://learningforsustainability.net/post/managing-remote-teams/>

Managing virtual teams

Will Allen & Margaret Kilvington

Learning for Sustainability

March 2020

<https://learningforsustainability.net/managing-virtual-teams/>

Secret to authentic networking in a digital age

Monica Kang

Innovators Box

5 March 2020

https://docs.google.com/document/d/1XoEliH2AOflhTr_gDv1jvJC_Uu65-HOrm4W6rKwLC4qM/edit

Innovation Worksheets

Innovators Box

March 2020

<https://innovatorsbox.com/free-worksheets>



2. Virtual Facilitation

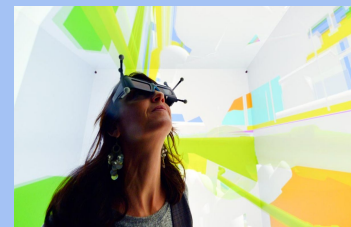
How to Run a Great Virtual Meeting

Keith Ferrazzi

Harvard Business Review

March 27 2015

<https://hbr.org/2015/03/how-to-run-a-great-virtual-meeting>



So You Want to Host a Web Meeting?

Nancy White

Full Circle Associates

March 2020

<https://fullcirc.com/wp/wp-content/uploads/2015/12/SoYouWanttoHostaWebMeeting.pdf>

Managing Virtual Meetings

Will Allen & Margaret Kilvington

Learning for Sustainability

March 2020

<https://learningforsustainability.net/managing-virtual-meetings/>



Resources for Online Meetings, Classes, and Events

Facilitators for Pandemic Response Group

March 2020

https://docs.google.com/document/d/1NyrEU7n6IUI5rgGiflx_dK8CrdoB2bwyyI9XG-H7iw8/preview#

What is Online Facilitation in the Context of Open, Innovative Design Engineering?

Nancy White

2012

<https://docs.google.com/document/d/1SfStb0a137n3OXxbsBP8BK8KboyUnuUa1NXnXor9XKQ/edit#heading=h.yn4lcho8feqe>

Quick, work remote! A guide on how to set up your remote working strategy

Erin 'Folletto' Casal

Intense Minimalism

9 March 2020

<https://intenseminimalism.com/2020/quick-work-remote/>

Covid-19 What can I do? Actions you can take right now

IMPACTON

March 2020

<https://impacton.org/coronavirus-what-to-do-action-series/?fbclid=IwAR07bJvO3CeC3SVyNU4oNcEx-6UVR-GHSTq0utT1bqQa3kqKEhBvpSYJEgo>

A quick primer on running online events and meetings

Emma Smith

Better Evaluation

13 March 2020

<https://www.betterevaluation.org/en/blog/quick-primer-running-online-events-and-meetings>



How to Facilitate Virtual Meetings and Participants

Terrence Metz

MG Rush

May 2012

<https://mgrush.com/blog/virtual-meetings/>



How To Facilitate Effective Virtual Meetings

Beth Kanter

4 March 2020

<http://www.bethkanter.org/facilitate-virtual-meetings/>



What It Takes to Run a Great Virtual Meeting

Bob Frisch and Cary Greene

Harvard Business Review

5 March 2020

https://hbr.org/2020/03/what-it-takes-to-run-a-great-virtual-meeting?utm_medium=email&utm_source=newsletter_daily&utm_campaign=dailyalert_activesubs&utm_content=signinnudge&referral=00563&deliveryName=DM71511

How to politely leave a WhatsApp group, and other social media conundrums

Fiona Hyde

19 April 2019

The Irish Times

<https://www.irishtimes.com/life-and-style/people/how-to-politely-leave-a-whatsapp-group-and-other-social-media-conundrums-1.3849311>



Best ice-breakers for remote meetings

Nancy Settle-Murphy Guided Insights

March 2020

<http://www.guidedinsights.com/wp-content/uploads/breakiceremotemeetings.pdf>



3. Virtual Systems



Zoom - is the leader in modern enterprise video communications, with an easy, reliable cloud platform for video and audio conferencing, chat, and webinars. Traditional webinar style with either 1 host or a group chat. It also offers breakout rooms.

<https://zoom.us/>

Toasty - A free live platform designed for icebreaking and increasing audience engagement physically and virtually in events and meetings. It's easy, instant and interactive

https://toasty.ai/?utm_campaign=trytoastybtn&utm_medium=blog&utm_source=wordpress

Hop In- is the first all-in-one live online events platform where attendees can learn, interact, and connect with people from anywhere in the world.

<https://hopin.to/>

Air Meet- Online events that encourage immersive interactions and networking among attendees

<https://www.airmeet.com/>

vFairs - Host Virtual Job Fairs, Online Trade Shows, Online Conferences & more. Connect people through chat tools, live webinars & digital content

<https://www.vfairs.com/>

Run the world - Run The World makes it easy and fun for all kinds of organizers to put together events. Organisers can use the events templates; attendees can interact and learn from each other and have meaningful conversations, entirely online.

<https://runtheworld.today/>

Remo - Create powerful webinars, summits, live q&as, or conferences, scale attendee engagement

<https://remo.co/>

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| <p>Teooh- is an environmentally-friendly alternative to traditional events. We can provide a social experience for groups of people who otherwise can't attend events in-person.</p> | <p>https://www.teooh.com/</p> |
| <p>Ice Breaker- Offers a main chat room where a host can present via video (no screen sharing) and also share Youtube videos. The heart of this tool is it allows participants to all be matched at random with 1 other attendee through a series of games. Each game (or round that can last 5-10 minutes) offers a series of cards with talking points and questions the two matched attendees can get to know each other through.</p> | <p>https://icebreaker.video/</p> |
| <p>Microsoft Teams - Host online meetings—1:1, teams, live events up to 10,000 people</p> | <p>https://products.office.com/en-us/microsoft-teams/online-meeting-solutions</p> |
| <p>Skype- is a telecommunications application that specializes in providing video chat and voice calls between computers, tablets, mobile devices, the Xbox One console, and smartwatches over the Internet. Skype also provides instant messaging services. Users may transmit text, video, audio and images</p> | <p>Skype Communication tool for free calls and chat</p> |
| <p>Go to meeting- Meetings, webinars and chats host up to 250 participants.</p> | <p>https://www.gotomeeting.com/en-gb</p> |
| <p>Adobe Connect- <i>Flexible, secure, extensible and feature-rich web conferencing product. Accessible anywhere, anytime, on virtually any device.</i></p> | <p>https://www.adobe.com/products/adobeconnect.html</p> |
| <p>Webex- Webex is the leading enterprise solution for video conferencing, online meetings, screen share, and webinars. Web conferencing, cloud calling and equipment</p> | <p>https://www.webex.com/</p> |
| <p>Crowd Cast- Live video Q&As, interviews, summits and webinars.</p> | <p>https://www.crowdcast.io/</p> |
| <p>6connex - The 6Connex Virtual Events Platform will enable users to host a Virtual Trade Show, Virtual Job Fair,</p> | <p>https://www.6connex.com/</p> |

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| Virtual Summit, Virtual Benefits Fair and establish an E-Learning Programme. | |
| Hey Summit- Infrastructure 'wrapper' to turn webinars and pre-recorded content into a larger event. Requires another webinar software for any live content. | https://heysummit.com/ |
| Demio- No download webinars, host engaging events in the browser and build real relationships. | https://demio.com/ |
| RingCentral- Traditional Webinars and all-in-one cloud phone, video conferencing, team messaging & contact center. | https://www.ringcentral.com/ |
| Twitch - Streaming platform for more than just gaming, has a lot of the social features for a virtual event built in | https://www.twitch.tv/ |
| Youtube Live - Easy way to livestream on desktop, mobile, and the YouTube app and reach your audience in real time. | https://www.youtube.com/live?reload=9 |
| Shindig- Enables a host to give a video conference, lecture, seminar, interview or media event in front of an online audience of thousands. Hosts can share the stage for face-to-face interactions with audience members before the entire gathering or sidebar with participants privately. | https://www.shindig.com/ |
| Discord- All-in-one voice and text chat popular with gamers that's free, secure, and works on both your desktop and phone. | https://discordapp.com/ |
| Slack- Conversation tool, conversations in Slack happen in dedicated spaces called channels. Organised spaces for everything related to a project, topic or team. | https://slack.com/intl/en-gb/ |
| WhatsApp- is free and offers simple, secure, reliable messaging and calling, available on phones all over the world | https://www.whatsapp.com/ |
| Facebook Groups- A way to connect with people who share your interests. Meet new people, share knowledge or get support | https://www.facebook.com/groups/ |

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| Yammer- Chat, join groups and send docs and pictures. Enable users to ask questions and get info quickly. | https://www.yammer.com/ |
| Google Hangouts- Messaging, voice and video calls. | https://hangouts.google.com/ |
| Trello- Project management tool. You use it to organise “cards” into lists—those cards can be tasks, notes, projects, shared files, or anything else that helps your team work together | https://trello.com/ |
| Stormboard- Shared workspace to generate more ideas, and then prioritize, organise, and refine those ideas to make meetings, brainstorming, and projects more productive and effective. Use online post-it notes and white boards. | https://stormboard.com/ |
| Basecamp- is a real-time communication tool that helps teams stay on the same page. Share documents and images. | https://basecamp.com/ |
| Prelude- A creative game that builds trust in virtual teams | https://5x5teams.com/ |
| Virtuwall- A competitive game that helps break down silos | http://www.globalteambuilding.com/virtuwall/ |
| Quiz Breaker- A weekly online quiz that enables teams to get to know each other in a fun way. | https://www.quizbreaker.com/ |
| Water Cooler Trivia- Weekly office trivia questions using email or Slack | https://www.watercoolertrivia.com/ |